

HAVILLA UNIVERSITY NDE, IKOM
CROSS RIVER STATE, NIGERIA

FACULTY OF MANAGEMENT AND SOCIAL SCIENCES
DEPARTMENT OF ENTREPRENEURSHIP



B.SC. ENTREPRENEURSHIP
STUDENT HANDBOOK

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HAVILLA UNIVERSITY NDE, IKOM

Student Handbook

1.0 Preamble

The Student Handbook is the official statement of rules and regulations guiding student conduct in Havilla University. All items contained in this book are in effect at the date of publication in September 2021. All rules, regulations, and policies are subject to change through the appropriate faculties, departments, units, offices, and legislative bodies empowered by the University Senate, the Vice Chancellor, and the Board of Trustees of Havilla University. Any change in the items contained in the Student Handbook will be published in the appropriate departmental media. All students are responsible for acquainting themselves with the contents of the Student Handbook. If questions arise, do not hesitate to call the Dean, Student Affairs' Office for clarification and/or assistance.

1.1 Introduction to Havilla University

It has always been the dream and aspiration of the owners of Steadyflow International Limited to nurture, train and produce dedicated and committed young men and women who shall become the curators, architects and transformers of society. This dream has been inspired by the personal experiences of the owners and the impact education has made in their lives. It is also inspired by the need to give something back to society as recompense and recognition for the benefits and blessings that they have received from their communities, societies and Nigeria in general. The Chancellor of Havilla University has identified education as the single most important tool for the emancipation of the individual and for the transformation of society.

The intent of Steadyflow International, the Proprietor of Havilla University, has also manifested in its engagement in the betterment of the lives of the less-privileged in society. To further actualize the dream, the Proprietor established the Steadyflow Nursery and Primary School, Abuja in 2001, the Steadyflow International High School, Abuja in 2007 and the Steadyflow College of Education, Akparabong, Ikom in 2012. The good intentions of the Proprietor of Havilla University and the successes recorded in the provision of education at the nursery, primary, secondary, and tertiary levels have fueled the drive that led to the establishment of Havilla University as a centre of academic excellence.

On November 6, 2021, the Unveiling Ceremony of Havilla University took place under the Chairmanship of Sen. Kanu Agabi, SAN, GCON, ably represented by Sen. Victor Ndoma-Egba, SAN. During the occasion, The Chairman, Board of Trustees, Prof. Florence Banku Obi, represented by the Deputy Vice-Chancellor (Administration) of University of Calabar, performed

the Investiture ceremony of the Pioneer Vice Chancellor of Havilla University, Prof. Samuel Tita Wara. Also on that occasion, the Representative of the Chairman of the occasion laid a foundation stone for the Proposed, Sen. Kanu Agabi Faculty of Law. Two others were duly honoured by the Chancellor of the University, the Administrative Block was renamed the Sen. Victor Ndoma-Egba Senate Building while the Female Hostel Complex was renamed, Prof. Florence Banku Obi Hall. The final event of the Unveiling Ceremony was the celebration of the retirement of Mrs. Blessing A. O. Tangban, a Board Member of the Proprietor, Director of Education at the Steadyflow Group of Schools and wife of the Chancellor. Mrs. Tangban who went on voluntary retirement from the Petroleum Equalization Fund Management Board after twenty years of service, launched her maiden book, "The Memoirs of an African Village Girl". Proceeds from the Book Launch were used to establish a Foundation for the Education of the Indigent Child at Havilla University.

1.2 Vision

The vision of Havilla University is 'to be a leading University recognized, nationally and internationally, for promoting innovations in teaching, research and public service through its academic programmes'.

1.3 Mission

The mission of the Havilla University is 'to transform the lives of its students and staff and empower them with knowledge, skills and values to enable them excel in their fields, achieve successes and transform their societies'.

1.4 Philosophy

The philosophy of the Havilla University is guided by a five-point agenda that focuses on the impact of the University on its staff and students and the world at large. These cardinal points are:

- i. **Knowledge creation** — this is rooted in the philosophy that knowledge is power. It holds the belief that learning illuminates the mind and also brightens the paths of human beings to progressive self-discovery, leading to innovative contribution to development. Knowing that ignorance is darkness and darkness leads to poverty of mind, Havilla University provides an atmosphere of academic liberty for in-depth discovery of mind and purpose;
- ii. **Student-centered** — this provides wide opportunities, resources and facilities to enhance students' learning in academic, moral and community activities. This way, an avenue that prepares young people to be intellectually sound, morally balanced and professionally proficient is instituted in Havilla University;

- iii. **Community-participatory** — this is to promote participatory management on the understanding that all stakeholders have contributory roles in the achievement of the goals and objectives of Havilla University;
- iv. **Balancing Stability and Change** — with relevance to the rapidly changing social and technological revolutions of the 21st Century, the Havilla University creates a balance in retaining positive values while it strives to reverse the depth of poverty and place relevance on the institution of entrepreneurial education, job creation and value re-orientation; and
- v. **Global Relevance** — this ensures that the learning, teaching and community services shall embrace international perspectives and the impact of globalization, while acting locally to meet societal needs. This is built on excellence on the academic and research programmes of Havilla University.

1.5 Objectives

The law establishing Havilla University has outlined its objectives aimed at meeting its vision and mission. The objectives of Havilla University are to:

- i. Encourage the advancement of learning and to hold out to all persons without distinction of race, creed, sex or political conviction the opportunity of acquiring a higher and liberal education;
- ii. Provide sources of instruction and other facilities for the pursuit of learning in all its branches, and to make those facilities available on proper terms to such persons as are equipped to benefit from them;
- iii. Encourage and promote scholarship and conduct research in all fields of learning and human endeavour;
- iv. Evolve academic programmes to suit the changing social and economic needs of society through continuous review of curricular and developments of new programmes through programme structural flexibility to respond to societal and technological changes;
- v. Create and expand access and opportunities for education, attract and retain quality students, researchers, and teachers, thereby assisting in developing human capital and mitigating the brain drain currently afflicting Nigeria;
- vi. Appreciate and stimulate interest in African and other regional cultural heritage and relating its activities to the social and economic needs of the people of Nigeria and the world;
- vii. Carry out basic and applied research leading to the domestication and application of new technology to the Nigerian context through collaborative linkages with other academic and research institutions in Africa and the rest of the world;

- viii. Establish a centre for entrepreneurial studies to stimulate job creation and innovative abilities in students from onset of their studies, in such a way that graduates shall be resourceful, self-reliant and job creators; and
- ix. Undertake other activities appropriate for teaching, research and community service as expected of a university of high standard.

Steadyflow International Limited

Proprietor

Board Of Trustees of Havilla University

| | |
|----------------------------|-----------|
| Prof. Florence B. Obi | Chairman |
| Hon. Jones A. O. Tangban | Member |
| Dr. Pius Tabi Tawo | Member |
| Barr. Christopher Agara | Member |
| Ms. Blessing Ayuk Tangban | Member |
| Barr. Tawo E. Tawo, SAN | Member |
| Pastor Olugbenga Olufisayo | Member |
| Dr. Antor Odu Ndep | Secretary |

Hon. Jones Ayuk Ojong Tangban

Chancellor

Principal Officers

| | |
|------------------------|---|
| Prof. Samuel Tita Wara | Vice Chancellor |
| TBD | Deputy Vice Chancellor (Academic) |
| TBD | Deputy Vice Chancellor (Administration) |
| TBD | Registrar |
| TBD | Librarian |
| TBD | Bursar |

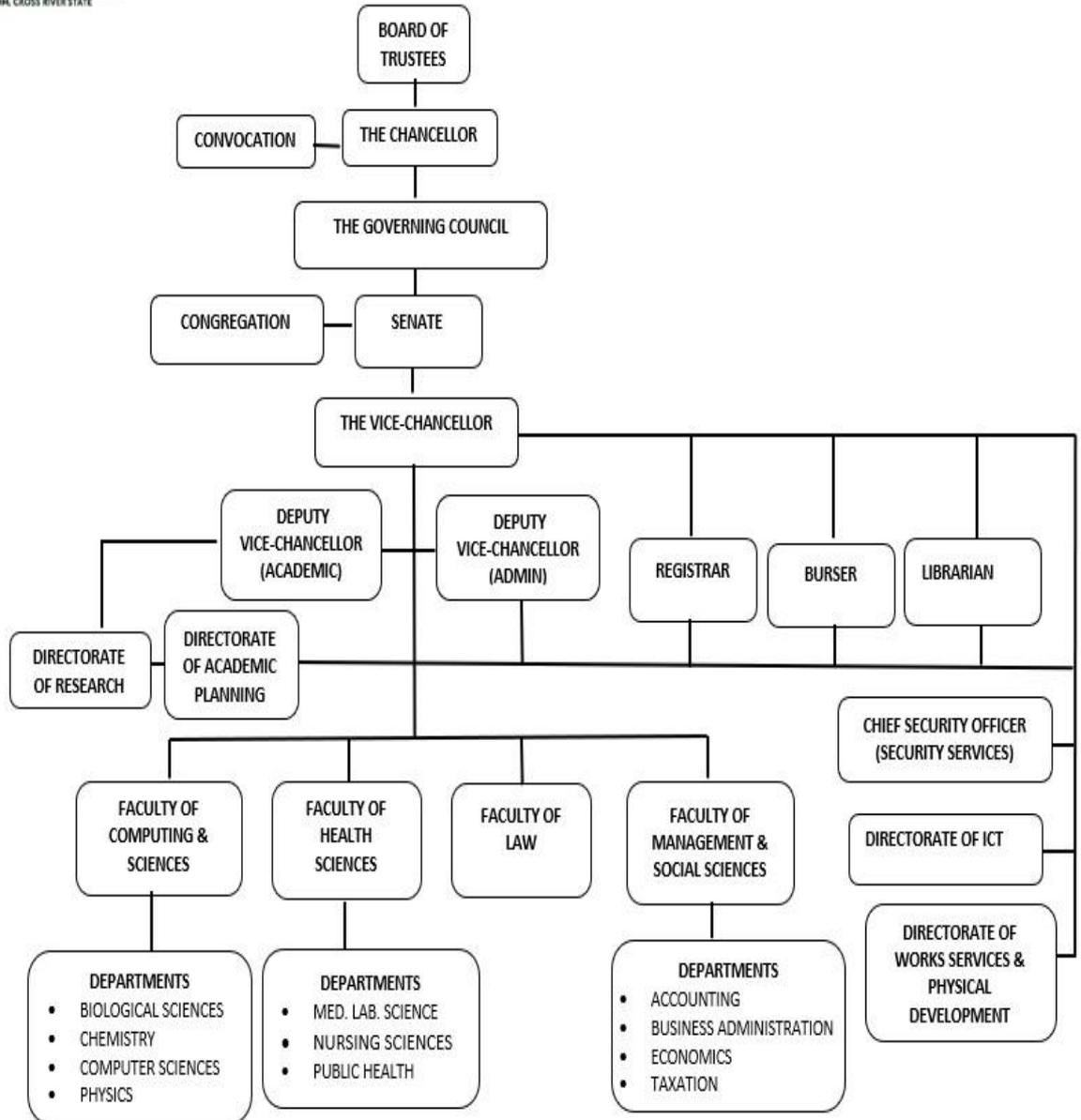
Other Officers

| | |
|----------------------|---|
| Dr. Antor Odu Ndep | Director of Academic Planning |
| Dr. Helen Uzezi Wara | Director of Admissions, Student Affairs & Establishment |
| TBD | Director of Physical Planning |

ORGANOGRAM OF HAVILLA UNIVERSITY



INSTITUTIONAL ORGANOGRAM



1.6 List of Current academic staff

| FAULTY OF COMPUTING AND SCIENCES | | | | | |
|---|-------------------------------|------------------------------------|--------------------------------|--------------------|-----------------|
| DEPARTMENT OF BIOLOGY | | | | | |
| S/N | NAME OF ACADEMIC STAFF | DISCIPLINE | QUALIFICATION (specify) | RANK | POSITION |
| 1 | Cecilia James Sunday | Genetics & Biotechnology | PhD. MSc. BSc | Lecturer II | Lecturer |
| DEPARTMENT OF CHEMISTRY | | | | | |
| S/N | NAME OF STAFF | DISCIPLINE | QUALIFICATION | RANK | POSITION |
| 1 | Barizomdu Tina Pii | Analytical/Environmental Chemistry | PhD. MSc. BSc | Lecturer II | Lecturer |
| 2 | Uche Emmanuel Nwachi | Biochemistry/Medical Biochemistry | PhD. MSc. BSc | Lecturer I | Lecturer |
| DEPARTMENT OF COMPUTER SCIENCES | | | | | |
| S/N | NAME OF STAFF | DISCIPLINE | QUALIFICATION | RANK | POSITION |
| 1 | Iwara Kommomo | Computer Science | MSc., BSc. | Assistant Lecturer | Lecturer |
| 2 | Nsor Emmanuel Nsor | Computer Science | BSc. | Technologist I | Technologist |
| DEPARTMENT OF MATHEMATICS | | | | | |
| S/N | NAME OF STAFF | DISCIPLINE | QUALIFICATION | RANK | POSITION |
| 1 | Samuel Tita Wara | Electrical Electronics Engineering | Ph.D., MSc., BSc. | Professor | Lecturer |
| 2 | Raphael Owan Asu | Statistics | MSc. BSc. | Assistant Lecturer | Lecturer |
| DEPARTMENT OF PHYSICS | | | | | |
| S/N | NAME OF STAFF | DISCIPLINE | QUALIFICATION | RANK | POSITION |

| | | | | | |
|---|---------------------------|------------------------------------|---------------------------|-------------------------------|--------------------------------|
| | | | | | TI ON |
| 1 | Samuel Tita Wara | Electrical Electronics Engineering | Ph.D. MSc. BSc. | Professor | Lec tur er |
| 2 | Anthony Ibe Ekene | Physics | MSc | Assistant Lecturer | Lec tur er |
| FACULTY OF HEALTH SCIENCES | | | | | |
| DEPARTMENT OF MEDICAL LAB SCIENCE | | | | | |
| S/N | | | | | |
| 1 | Antor Ndep | Public Health | B.Sc., MPH, DrPH | Senior Lecturer | Lectur er |
| DEPARTMENT OF NURSING SCIENCES | | | | | |
| S/N | | | | | |
| 1 | Antor Ndep | Public Health | B.Sc., MPH, DrPH | Senior Lecturer | Lecturer |
| DEPARTMENT OF PUBLIC HEALTH | | | | | |
| 1 | Antor Ndep | Public Health | B.Sc., MPH, DrPH | Senior Lecturer | Lectur er |
| FACULTY OF MANANGEMENT AND SOCIAL SCIENCES | | | | | |
| DEPARTMENT OF ACCOUNTING | | | | | |
| 1 | Mr. Kondo Augustine Kondo | Account Staff | MSC. BSc. | Account Officer 1 | Ac co un tan t |
| DEPARTMENT OF BUSINESS ADMINISTRATION | | | | | |
| 1 | Antor Ndep | Public Health | B.Sc., MPH, DrPH | Senior Lecturer | Lect urer |
| 2 | Dr. Helen U. Wara | Business Administrations | B.Sc., MBA, M.Sc., PhD | Lecturer II | Lect urer |
| DEPARTMENT OF ECONOMICS | | | | | |
| 1 | Mr. Amechi E. Igharo | Economics | Dip. PA., B.Sc., M.Sc. | Assist ant Lectur er | Lecturer |
| GENERAL STUDIES UNIT | | | | | |
| S/N | NAME OF STAFF | DISCIPLINE | QUALIFI CATION | RANK | PO SI TI ON |

| | | | | | |
|---|-------------------------|-----------------------------------|-------------------|-------------|----------|
| 1 | Peter Augustine Silas | Linguistics | PhD., MSc. BSc | Lecturer II | Lecturer |
| 2 | Benson Efejadi Egugozie | French in International Relations | Ph.D., MSc., BSc. | Lecturer II | Lecturer |

CORPERS

| S/N | NAME OF STAFF | DISCIPLINE | QUALIFICATION | RANK | POSITION |
|------------|-----------------------------|---|----------------------|-------------|-----------------|
| 1 | Efosa Prosper Osarumwense | Science Laboratory Technology (Physiology & Pharmacology) | BSc. | | |
| 2 | Madonna Chinechere m Ezeoke | Parasitology & Entomocology | BSc. | | |
| 3 | Kim Danladi | Buiding Technology | HND | | |
| 4 | Mabel Ngwoke | Pure and Industrial chemistry | BSc. | | |
| 5 | Morowooluwa Dami Omowonuola | Economics | BSc. | | |
| 6 | Nnebedum Glory | Mechanical Engineering | BSc. | | |
| 7 | Deborah Ayomide Babarinde | Biochemistry | BSc. | | |
| 8 | Fidelis Ndubuisi Asu | Accounting | BSc. | | |

BURSARY

| S/N | NAME OF STAFF | DISCIPLINE | QUALIFICATION | RANK | POSITION |
|------------|---------------------------|-------------------|----------------------|-------------------|-----------------|
| c | Mr. Kondo Augustine Kondo | Account Staff | MSC. BSc. | Account Officer 1 | Accountant |

| SECURITY OFFICERS | | | | | |
|---------------------------|----------------------------|-------------------|--------------------------------|-------------|------------------|
| S/N | NAME OF STAFF | DISCIPLINE | QUALIFICATION (specify) | RANK | POSITION |
| 1 | Mr. Shagari Mohammed | | | | Security officer |
| 2 | Mr. Donald Moses | | | | |
| 3 | Mr. Kingsley Nsing Akonjom | | | | |
| | | | | | |
| S/N | NAME OF STAFF | DISCIPLINE | QUALIFICATION (specify) | RANK | POSITION |
| 1 | Millicent Ajam | | O'level | | Cleaner |
| 2 | Mrs. Mary Ndoma | | O'level | | Cleaner |
| 3 | Maureen Ibangha Bassey | | O'level | | Cleaner |
| 4 | Alice Ukwudi Ibanye | | O'level | | Cleaner |
| VEGETATION CONTROL | | | | | |
| S/N | NAME OF STAFF | DISCIPLINE | QUALIFICATION (specify) | RANK | POSITION |
| 1 | Enyani Nsed Ekara | | | | Gardener |

2.0 General Admission Requirements

Admission into Havilla University is open to candidates with the requisite qualifications and subject to written and/or oral examination as the University may determine. All applicants for admission into the University must be at least 16 years of age. Admission into Havilla University is open to all irrespective of Religion, Ethnic Group, Gender, Creed, and Disability.

A general overview of the admission requirements are as follows:

- For admission to 100 Level (via UTME), candidates must: obtain five (5) credits at SSCE (or equivalent) in relevant subjects at not more than 2 sittings including credit passes in English and Mathematics; and attain acceptable points in UTME in relevant subjects.
- For admission by direct entry (200 Level), candidates must, in addition to having five (5) SSCE credits, obtain at least two (2) A' level (or its equivalent) passes in relevant subjects, or possess ND with credit passes, or possess a good first degree in another field as the case may be.
- Credit passes in English Language and Mathematics are compulsory for admission into all courses.
- Those who meet the requirements for admission shall be subjected to a screening interview to be conducted by the University.

2.1 Grading system

In evaluating the course work done by a student, a five-point grading system is adopted

| Percentage Mark | Letter Grade | Grade Point | Description |
|-----------------|--------------|-------------|-------------|
| 70% - 100% | A | 5 | Excellent |
| 60% - 69% | B | 4 | Very Good |
| 50% -59% | C | 3 | Good |
| 45% - 49% | D | 2 | Fair |
| 40% - 44% | E | 1 | Pass |

| | | | |
|----------|---|---|------|
| 0% - 39% | F | 0 | Fail |
|----------|---|---|------|

2.1.1 Grade Point (GP)

Each grade has points attached to it. Since Havilla University runs a five-point grading system, A is five points, B is four points, C is three points etc. see table above.

2.1.2 Credit Points (CP)

This is obtained by multiplying grade points obtained in each registered course by their respective credit units in a semester/session. If a student scored an A in Chemistry which is a 3-credit course, the Credit points obtained are $5 \times 3 = 15$.

2.1.3 Grade Point Average (GPA)

For each semester, the students' sum total credit points divided by the total number of credit units from courses registered for that semester gives the Grade Point Average (GPA). The GPA is for one semester only. By the end of the semester, all Year One (100 Level) students normally get their first GPA.

2.1.4 Cumulative Grade Point Average (CGPA)

This is the up-to-date mean of the grade point average (GPA) earned by the student in a programme of study. This is obtained by multiplying the GPA by the respective credit units for all the semesters, adding these and dividing the total sum by the total number of credit units for all courses registered by the student. For 100 Level students, CGPA can only be calculated by the end of the session (end of two semesters).

Note: 'NR' represents an incomplete result, and it is not use it for calculating CGPA.

2.1.5 How to Calculate GPA and CGPA

| COURSE | CREDIT UNIT (X) | GRADE SCORE AND GRADE POINT (W) | TOTAL CREDIT POINTS (XW) | GPA = $\frac{\sum XW}{\sum X}$ |
|---------|-----------------|---------------------------------|--------------------------|--------------------------------|
| GSS 101 | 2 | B = 4 | 8 | 65/18 =3.61 |
| MTH 111 | 3 | A = 5 | 15 | |
| PHY 101 | 3 | B = 4 | 12 | |
| BIO 101 | 3 | C = 3 | 9 | |
| CHM 101 | 3 | A = 5 | 15 | |

| | | | | |
|---------|---------------|-------|--------------|--|
| PUH 101 | 2 | D = 2 | 4 | |
| GSS 131 | 2 | E =1 | 2 | |
| TOTAL | $\sum X = 18$ | | $\sum XW=65$ | |

3.0 CONDITIONS FOR PROBATION AND WITHDRAWAL

❖ Probation conditions

Probation is a status granted to any student whose academic performance fall below the acceptable standard. There are two conditions that could place a student on probation status:

- i. Any student whose GPA or CGPA is **below 1.50 (1.00 – 1.49) OR**
- ii. Any student who has **15 credit units** of failed courses irrespective of CGPA at the end of an academic year earns a period of Probation for one session.

Students who are on Probation are expected to take **only the failed probation courses**. At the end of the probation year, a student may continue in the programme of study provided his/her CGPA is up to 1.50 or more. Otherwise, the student will be advised to change programme or withdraw from the University.

❖ Withdrawal conditions

A student whose GPA or CGPA drops below 1.00 (i.e., 0.01 – 0.99) or has more than 15 credit units of failed courses irrespective of CGPA will be withdrawn from the University.

4.0 GRADUATION REQUIREMENT

To graduate and for the award of any degree in Havilla University, the student must have completed and passed the prescribed courses and electives.

4.1 Classification of B.Sc. Degree

Below is the classification of degree results for graduation.

| Cumulative Grade Point Average (CGPA) | Class of Degree |
|---------------------------------------|------------------------------------|
| 4.50 - 5.0 | First Class (Hons) |
| 3.50 - 4.49 | Second Class (Hons) Upper Division |
| 2.40 - 3.49 | Second Class (Hons) Lower Division |
| 1.50 - 2.39 | Third Class (Hons) |

| | |
|-------------|------|
| 0.99 – 1.49 | Fail |
|-------------|------|

**** Please note that there is no PASS class of degree**

GENERAL STUDIES COURSES FOR FIRST SEMESTER

| s/n | Course Code | Course Title | Credit Units |
|------------------|-------------|---|--------------|
| 100 LEVEL | | | |
| 1 | GST 101 | Communications in English I | 2 |
| 2 | GST 105 | Use of Library, Study Skills & Information Communication Technology (ICT) | 2 |
| 3 | GST 103 | Nigerian Peoples & Culture | 2 |
| 200 LEVEL | | | |
| 1 | GST 203 | History & Philosophy of Science | 2 |
| 300 LEVEL | | | |
| 2 | GST 301 | Introduction to Entrepreneurial Skills | 2 |

GENERAL STUDIES COURSES FOR SECOND SEMESTER

| s/n | Course Code | Course Title | Credit Units |
|------------------|-------------|---|--------------|
| 100 LEVEL | | | |
| 1 | GST 106 | Logic Philosophy & Human Existence | 2 |
| 2 | GST 102 | Communication in English II | 2 |
| 3 | GST 104 | Communication in French | 2 |
| 200 LEVEL | | | |
| 1 | GST 202 | Peace Studies & Conflict Resolution | 2 |
| 2 | GST 204 | Introduction to Entrepreneurial Studies | 2 |

Note that students must pass all GST courses in order to graduate.

5.0 GENERAL CODE OF CONDUCT

Accommodation

Havilla University is a fully residential institution. Students are not allowed to go out of campus at will. Should there be need for a student to go out of campus, appropriate permissions must be obtained which includes a verbal or written permission from the parent or guardian on record.

Class attendance

All students must meet 75% attendance rate for any course in order to qualify for the end of Semester/sessional examinations.

Cooking in the hostel

Students are not allowed to cook in the hostels. All students are expected to eat from the cafeteria. Any violation of this rule will result in expulsion.

Cults/confraternities

Havilla University has zero tolerance for students with cult/confraternities affiliations. Any student that joins, organizes or encourages others to join such, or participates in cult-related activities within or outside the campus shall be expelled.

Ikom fire crusade

All students are required to participate in Ikom Fire Crusade activities which involves feeding and clothing widows and orphans as well as health, spiritual growth and life skills seminars.

Meet the chancellor

Every semester, a date shall be announced for a motivational session with the Chancellor.

Religious activities

There shall be a mid-week service every Wednesday at 5:30pm at the University Worship Center (UWC).

Sports

All students are to participate in sporting activities. It is our belief that everyone has some sporting ability. We intend to groom and raise champions who will compete favourably at all levels; local, national, international/Olympics.

GENERAL DRESS CODE

1. **Mondays & Tuesdays:** Western-style (Euro-American) office wear

2. **Wednesdays & Thursdays:** African-style Office wear
3. **Fridays:** HUNI Spirit (HUNI-branded T-shirts and cap)

All students are expected to dress modestly at all times on and off campus.

- a. Bump shorts and ultra-miniskirts are prohibited.
- b. All short dresses (above the knee length) must be worn over tights
- c. Tights must be worn with shirts or dresses that cover the buttocks
- d. Raggedy jeans are not allowed for both males and females
- e. Transparent shirts/blouses must be worn with the appropriate inner wear
- f. Off-shoulder dresses/blouses are not acceptable
- g. Dresses/blouses that show cleavage are not acceptable except if worn with appropriate inner wear
- h. Students must be clean shaven at all times.
- i. Male haircut must not be higher than one centimetre.
- j. For females, multi-coloured and ultra-long braids are not allowed

7.0 DETAILED DESCRIPTION OF ACADEMIC PROGRAMMES AND COURSES

100 LEVEL

FIRST SEMESTER

| Course Code | Course Title | Status | Credit Units |
|---------------------------|---|--------|--------------|
| HUN 101 | God factor and 21 st century challenges | R | 1 |
| HUN 121 | Security Education I | R | 1 |
| GST 111 | Communications in English I | C | 2 |
| GST 121 | Use of Library, Study Skills and Information Communication Technology (ICT) | C | 2 |
| GST 113 | Nigerian Peoples & Culture | C | 2 |
| ENT 111 | Basic Business Mathematics | C | 3 |
| ENT 112 | Elements of Economics 1 | C | 3 |
| ENT 113 | Elements of Book Keeping I | C | 2 |
| ENT 114 | Introduction to Entrepreneurship/Intrapreneurship | C | 2 |
| TOTAL CREDIT UNITS | | | 18 |

SECOND SEMESTER

| Course Code | Course Title | Status | Credit Units |
|---------------------------|---|--------|--------------|
| HUN 102 | God factor and 21 st century challenges II | R | 1 |
| HUN 122 | Security Education II | R | 1 |
| GST 112 | Logic Philosophy & Human Existence | C | 2 |
| GST 122 | Communication in English II | C | 2 |
| GST 123 | Communication in French | C | 2 |
| ENT 122 | Elements of Economics II | C | 3 |
| ENT 123 | Elements of Book Keeping II | C | 2 |
| ENT 124 | Business Statistics | C | 3 |
| ENT 125 | The Nigerian Entrepreneurial Environment | C | 2 |
| TOTAL CREDIT UNITS | | | 18 |

200 LEVEL**FIRST SEMESTER**

| Course Code | Course Title | Status | Credit Units |
|---------------------------|--|---------------|---------------------|
| HUN 201 | | R | 1 |
| HUN 221 | | R | 1 |
| GST 211 | Environment and Sustainable Development | C | 2 |
| ENT 211 | Business Communication Skills | C | 2 |
| ENT 212 | Management Information System (MIS) | C | 3 |
| ENT 213 | Introducing to Entrepreneurial Financing | C | 2 |
| ENT 214 | Entrepreneurial Marketing | | 2 |
| ENT 215 | Basic Financial Literacy | C | 2 |
| ENT 216 | Theories of Entrepreneurship | C | 2 |
| ENT 217 | The Practice of Management | C | 2 |
| TOTAL CREDIT UNITS | | | 19 |

SECOND SEMESTER

| Course Code | Course Title | Status | Credit Units |
|---------------------------|---|---------------|---------------------|
| HUN 202 | | R | 1 |
| HUN 212 | | R | 1 |
| GST 222 | Peace Studies & Conflict Resolution | C | 2 |
| GST 223 | Introduction to Entrepreneurial Studies | C | 2 |
| GST 224 | Leadership Skills | C | 2 |
| ENT 221 | Introduction to Entrepreneurship Ventures | R | 2 |
| ENT 222 | Start-Up Funding | C | 2 |
| ENT 223 | Entrepreneurship and Change Management | C | 2 |
| ENT 224 | Consumer Behaviour | C | 2 |
| ENT 225 | Customers Relationship Management | C | 2 |
| ENT 226 | Industrial Learning and Tours | C | 2 |
| ENT 227 | Biographical Studies of Entrepreneurial Thinkers and Giants | C | 2 |
| GST 224 | Leadership Skills | R | 2 |
| TOTAL CREDIT UNITS | | | 24 |

300 LEVEL

FIRST SEMESTER

| Course Code | Course Title | Status | Credit Units |
|---------------------------|--|---------------|---------------------|
| HUN 301 | | R | 1 |
| HUN 311 | | R | 1 |
| GST 311 | Introduction to Entrepreneurial Skills | C | 2 |
| ENT 311 | Elements of Psychology | C | 2 |
| ENT 312 | Elements of Human Resource Management | C | 2 |
| ENT 313 | Sociology of Entrepreneurship | C | 2 |
| ENT 314 | Small Scale Business Management | C | 2 |
| ENT 315 | Business Opportunity Scouting and Evaluation | C | 2 |
| ENT 316 | Commercial Law | C | 3 |
| ENT 317 | Natural Resource Management | R | 2 |
| ENT 318 | Events Management | C | 2 |
| TOTAL CREDIT UNITS | | | 21 |

SECOND SEMESTER

| Course Code | Course Title | Status | Credit Units |
|---------------------------|--------------------------------------|---------------|---------------------|
| HUN 302 | | R | 1 |
| HUN 312 | | R | 1 |
| ENT 321 | Measuring Organizational Success | C | 2 |
| ENT 322 | Leadership and Corporate Governance | C | 2 |
| ENT 323 | Feasibilities and Business Planning | C | 2 |
| ENT 324 | Cultural Change and Entrepreneurship | C | 2 |
| ENT 325 | Family Business and Succession Plan | C | 2 |
| ENT 326 | Research Methods | R | 3 |
| ENT 327 | Industrial Learning and Tours | C | 2 |
| TOTAL CREDIT UNITS | | | 17 |

400 LEVEL

FIRST SEMESTER

| Course Code | Course Title | Status | Credit Units |
|--------------------|---------------------|---------------|---------------------|
| HUN 401 | | R | 1 |
| HUN 402 | | R | 1 |
| ENT 411 | Project Management | C | 2 |

| | | | |
|---------------------------|---|---|-----------|
| ENT 412 | Rethinking Traditional Occupation | C | 2 |
| ENT 413 | Human and Organizational Behaviour | C | 2 |
| ENT 414 | E-Business | C | 2 |
| ENT 415 | Strategic Thinking, Problem Solving and Negotiation Skills | C | 2 |
| ENT 416 | Social Entrepreneurship and Community Development | C | 2 |
| ENT 417 | Technology Entrepreneurship and Intellectual Property Plights | C | 2 |
| TOTAL CREDIT UNITS | | | 14 |

SECOND SEMESTER

| Course Code | Course Title | Status | Credit Units |
|---------------------------|--|---------------|---------------------|
| HUN 402 | | R | 1 |
| HUN 412 | | R | 1 |
| ENT 421 | Research for Enterprise | C | 6 |
| ENT 422 | Corporate Development Mergers and Acquisitions | C | 2 |
| ENT 423 | Management of Creativity and Innovation | C | 2 |
| ENT 424 | Venture Creation and Growth | C | 2 |
| ENT 425 | Entrepreneurship and Gender Issues | C | 2 |
| ENT 426 | Globalization and National Policies | C | 2 |
| ENT 427 | Risk Management and Insurance | C | 2 |
| TOTAL CREDIT UNITS | | | 20 |

DIRECT ENTRY PROGRAMME FOR ENTREPRENEURSHIP

200 LEVEL

FIRST SEMESTER

| Course Code | Course Title | Status | Credit Units |
|--------------------|--|---------------|---------------------|
| HUN 101 | The God factor and 21 st century challenges I | R | 1 |
| HUN 121 | Security Education 1 | R | 1 |
| HUN 201 | | R | 1 |
| HUN 221 | | R | 1 |
| GST 111 | Communications in English I | C | 2 |

| | | | |
|---------------------------|---|---|-----------|
| GST 121 | Use of Library, Study Skills and Information Communication Technology (ICT) | C | 2 |
| GST 113 | Nigerian Peoples & Culture | C | 2 |
| GST 211 | Environment and Sustainable Development | C | 2 |
| ENT 211 | Business Communication Skills | C | 2 |
| ENT 212 | Management Information System (MIS) | C | 3 |
| ENT 213 | Introducing to Entrepreneurial Financing | C | 2 |
| ENT 214 | Entrepreneurial Marketing | | 2 |
| ENT 215 | Basic Financial Literacy | C | 2 |
| ENT 216 | Theories of Entrepreneurship | C | 2 |
| ENT 217 | The Practice of Management | C | 2 |
| TOTAL CREDIT UNITS | | | 27 |

SECOND SEMESTER

| Course Code | Course Title | Status | Credit Units |
|---------------------------|---|---------------|---------------------|
| HUN 102 | The God factor and 21 st century challenges II | R | 1 |
| HUN 122 | Security Education II | R | 1 |
| HUN 202 | | R | 1 |
| HUN 212 | | R | 1 |
| GST 112 | Logic Philosophy & Human Existence | C | 2 |
| GST 122 | Communication in English II | C | 2 |
| GST 123 | Communication in French | C | 2 |
| GST 222 | Peace Studies & Conflict Resolution | C | 2 |
| GST 223 | Introduction to Entrepreneurial Studies | C | 2 |
| GST 224 | Leadership Skills | C | 2 |
| ENT 221 | Introduction to Entrepreneurship Ventures | R | 2 |
| ENT 222 | Start-Up Funding | C | 2 |
| ENT 223 | Entrepreneurship and Change Management | C | 2 |
| ENT 224 | Consumer Behaviour | C | 2 |
| ENT 225 | Customers Relationship Management | C | 2 |
| ENT 226 | Industrial Learning and Tours | C | 2 |
| ENT 227 | Biographical Studies of Entrepreneurial Thinkers and Giants | C | 2 |
| TOTAL CREDIT UNITS | | | 24 |

300 LEVEL

FIRST SEMESTER

| Course Code | Course Title | Status | Credit Units |
|---------------------------|--|---------------|---------------------|
| HUN 301 | | R | 1 |
| HUN 311 | | R | 1 |
| GST 311 | Introduction to Entrepreneurial Skills | R | 2 |
| ENT 311 | Elements of Psychology | C | 2 |
| ENT 312 | Elements of Human Resource Management | C | 2 |
| ENT 313 | Sociology of Entrepreneurship | C | 2 |
| ENT 314 | Small Scale Business Management | C | 2 |
| ENT 315 | Business Opportunity Scouting and Evaluation | C | 2 |
| ENT 316 | Commercial Law | C | 3 |
| ENT 317 | Natural Resource Management | R | 2 |
| ENT 318 | Events Management | C | 2 |
| TOTAL CREDIT UNITS | | | 21 |

SECOND SEMESTER

| Course Code | Course Title | Status | Credit Units |
|---------------------------|--------------------------------------|---------------|---------------------|
| HUN 302 | | R | 1 |
| HUN 312 | | R | 1 |
| ENT 321 | Measuring Organizational Success | C | 2 |
| ENT 322 | Leadership and Corporate Governance | C | 2 |
| ENT 323 | Feasibilities and Business Planning | C | 2 |
| ENT 324 | Cultural Change and Entrepreneurship | C | 2 |
| ENT 325 | Family Business and Succession Plan | C | 2 |
| ENT 326 | Research Methods | R | 3 |
| ENT 327 | Industrial Learning and Tours | C | 2 |
| TOTAL CREDIT UNITS | | | 17 |

400 LEVEL

FIRST SEMESTER

| Course Code | Course Title | Status | Credit Units |
|--------------------|-----------------------------------|---------------|---------------------|
| HUN 401 | | R | 1 |
| HUN 402 | | R | 1 |
| ENT 411 | Project Management | C | 2 |
| ENT 412 | Rethinking Traditional Occupation | C | 2 |

| | | | |
|---------------------------|---|---|-----------|
| ENT 413 | Human and Organizational Behaviour | C | 2 |
| ENT 414 | E-Business | C | 2 |
| ENT 415 | Strategic Thinking, Problem Solving and Negotiation Skills | C | 2 |
| ENT 416 | Social Entrepreneurship and Community Development | C | 2 |
| ENT 417 | Technology Entrepreneurship and Intellectual Property Plights | C | 2 |
| TOTAL CREDIT UNITS | | | 16 |

SECOND SEMESTER

| Course Code | Course Title | Status | Credit Units |
|---------------------------|--|---------------|---------------------|
| HUN 402 | | R | 1 |
| HUN 412 | | R | 1 |
| ENT 421 | Research for Enterprise | C | 6 |
| ENT 422 | Corporate Development Mergers and Acquisitions | C | 2 |
| ENT 423 | Management of Creativity and Innovation | C | 2 |
| ENT 424 | Venture Creation and Growth | C | 2 |
| ENT 425 | Entrepreneurship and Gender Issues | C | 2 |
| ENT 426 | Globalization and National Policies | C | 2 |
| ENT 427 | Risk Management and Insurance | C | 2 |
| TOTAL CREDIT UNITS | | | 20 |

COURSE DESCRIPTION FOR DEPARTMENT OF ENTREPRENEURSHIP

General Studies Courses

GST 111 Communication in English I (2 Units)

Effective communication and writing in English Language skills; writing of essay, letters, speeches, public announcements, minutes of meetings and term papers; Reading and listening of Comprehension; sentence construction, outlines and paragraphs; collection and organization of materials; punctuation.

GST 112 Logic, Philosophy and Human Existence (2 Units)

A brief survey of the main branches of Philosophy Symbolic; Local Special symbols in symbolic logic-conjunction; negation, affirmation, disjunction, equivalent and conditional statements law of tort; The method of deduction using rules of inference and bi-conditionals qualification theory; Types of Discourse; Nature of arguments, Validity and soundness; Techniques for evaluating arguments.

GST 113 Nigeria Peoples and Culture (2 Units)

Nigerian history, culture and arts in pre-colonial times; Nigerian's perception of his world; culture areas of Nigeria and their characteristics; evolution of Nigeria as a political unit; indigene/settler phenomenon, concepts of trade; economic self-reliance; Social justice, Individual and national development; Norms and values; Negative attitude and conducts (cultism and related vices); Re-orientation of moral and national values; Moral of obligations of citizens; Environmental problems.

GST 121 Use Of Library, Study Skills & Information Communication Technology (ICT) (2 Units)

Brief history of libraries; library and education; University libraries and other types of libraries; study skills (reference services). Types of library materials, using library resources including e-learning, e-material, etc.; understanding library catalogue and classification; Copyrights and its implication; Database resource, Bibliographic citations and referencing; Development of modern

ICT; Hardware technology, Software technology, Input devices, Storage devices and Output devices; word processing skills.

GST 122 Communication in English II (2 Units)

Logical presentation of papers; phonetics; instruction on lexis; art of public speaking and oral communication; figures of speech; precise; report writing.

GST 123 Communication in French (2 Units)

Introduction to French; French Alphabets and Sounds – Writing and Pronunciation; French Syllabus –Writing and Pronunciation; French Words – Writing and Pronunciation; Phrases, Simple Sentences and Paragraphs; Conjunction, dialogue; Advance Study of Sentences.

GST 211 Environment and Sustainable Development (2 Units)

Man- his origin and nature; man and his cosmic environment; scientific methodology; science and technology in the society and service of man; renewable and non-renewable resources – man and his energy resources; environmental effects of chemical plastics; Textiles, waste and other material; Chemical and radiochemical hazards; introduction to the various areas of science and technology; Elements of environmental studies.

GST 222 Peace and Conflict Resolution (2 Units)

Introduction to entrepreneurship and new venture creation; Entrepreneurship in theory and practice; Forms of business, Staffing, Marketing and new venture; determining capital requirements, raising capital; Financial planning and management; starting a new business, Feasibility studies; Innovation; legal Issues; Insurance and environmental consideration. Possible business opportunities in Nigeria.

GST 223 Introduction to Entrepreneurship (2 Units)

Introductory Entrepreneurial skills: Relevant Concepts: Enterprise, Entrepreneur, Entrepreneurship, Business, Innovation, Creativity, Enterprising and Entrepreneurial Attitude and Behaviour. History of Entrepreneurship in Nigeria. Rationale for Entrepreneurship, Creativity and Innovation for Entrepreneurs. Leadership and Entrepreneurial Skills for coping with challenge. Unit Operations and Time Management. Creativity and Innovation for Self-Employment in Nigeria. Overcoming Job Creation Challenges. Opportunities for Entrepreneurship, Forms of Businesses, Staffing, Marketing and the New Enterprise. Feasibility Studies and Starting a New Business. Determining Capital Requirement and Raising Capital. Financial Planning and Management. Legal Issues, Insurance and Environmental Considerations.

GST 224 Leadership Skills (2 Units)

Transformation is a fundamental shift in the deep orientation of a person, organization or society such that the world is seen in new ways and new actions and results become possible that were impossible prior to the transformation. Transformation happens at the individual level but must be embedded in collective practices and norms for the transformation to be sustained. Leadership Development Programme (LDP) proposes novel approaches to teaching and learning, which emphasizes the practical involvement of participants. It is interactive and involves exercises and actual implementation of breakthrough projects by teams that make difference in the lives of the target population. In this course, leadership concepts comprising of listening, conversation, emotional intelligence, breakthrough initiatives, gender and leadership, coaching and leadership, enrolment conversation and forming and leading teams will be taught.

GST 311 Introduction to Entrepreneur Skills (2 Units)

The course is a continuation of GST 222 (Entrepreneur studies). Attention is given to Personal management, Financial Management, Machinery management, concept of marketing, salesmanship, available trade for entrepreneurs and decision making, students are expected to be exposed on some of the entrepreneurial skills.

Some of the ventures to be focused upon include the following: 1. Soap/Detergent, tooth brushes and tooth paste making 2. Photography 3. Brick, Nails, screws making 4. Dyeing/textile blocks paste making 5. Rope making 6. Plumbing 7. Vulcanizing 8. Food process/packaging/preservation 9. Production of Chemical and allied products.

100-LEVEL COURSES

ENT 111 Basic Business Mathematics (3 Units)

Mathematics and Symbolic Logic; Inductive and Deductive Systems; Concepts of Sets; Mappings and Transformation; Introduction to Complex Numbers; Introduction to Vectors; Matrix and Determinants. Discrete and Continuous Variables; the straight line in various forms; the circle; Trigonometric Functions; Logarithmic Functions; Exponential functions Maxima, Minima; Integral Calculus; Integration by Substitution and By-parts: Expansion of Algebraic Functions; - Simple Sequences and Series.

ENT 112 Elements of Economics 1 (3 Units)

An introduction to the nature and methodology of economic science and its basic problem of scarcity and Choice: the general principles of Resource Allocation; the Concepts of Optimality and Equity; Equilibrium and Disequilibrium; Micro-economics versus Macroeconomics: Demand, Supply and Price: Types of resources Allocation Decision; Methods of Resource Allocation in an Economy: Theory of the Firm; Introduction to Welfare Economics.

ENT 113 Elements of Book-Keeping I (2 Units)

The nature and scope of Book-Keeping: Double Entry Book-Keeping Systems, the Trial Balance, Accruals, Repayments and Adjustments: Classification of Expenditure between Capital and Revenue.

ENT 114 Introduction of Entrepreneurship/Intrapreneurship (2 Units)

This topic would make students to discuss and adequately describe the following: management, Intrapreneurship and entrepreneurship and bring out their distinct features. The general characteristics of an intrapreneur, entrepreneur and a manager would also be identified and discussed.

ENT 122 Elements of Economics II (3 Units)

Introduction to Macroeconomics: National Income Determination; the Public Sector in the National Economy; Macroeconomic Policy Objectives and Instruments; Introduction to Money and Banking, Introduction to Economic Growth and Development. Trade Politics with Particular reference to Nigeria.

ENT 123 Elements of Book-Keeping II (2 Units)

Methods of Recording Accounting Data: Manual and Mechanical. Trading, Profit and Loss Accounts and Balance Sheets of the sole trader; Accounting Treatment of Control Accounts and Bank Reconciliation. Elementary Break-even Analysis.

ENT 124 Business Statistics (3 Units)

Nature of Statistics: Statistical Inquiries, Forms and Design. The Role of Statistics, Basic Concepts in Statistics, Discrete and Continuous Variable, Functional Relationships, Sources of Data, Methods of Collecting Primary Data, Presentation of Statistical Data, Measures of Central Tendency, Measures of Dispersion, Moments, Skewness and Kurtosis, Elementary Probability Distribution, Normal Binomial, Poisson and Hyper geometric. Elementary Sampling Theory, Estimation, Theory, Student's Distribution, Statistical Decision Theory, Tests of Hypotheses for Small and Large Samples,

Chi-square Distribution and Test of Goodness of Fit, Linear Regression. Correlation Theory, Index, Numbers, Time Series and Analysis of Time Series.

ENT 125 The Nigerian Entrepreneurial Environment (2 Units)

The component looks at the environmental variables of the concept of entrepreneurship. It is aimed at identifying the environmental factors that affect entrepreneurial development. Also to be considered are types of environmental factors; and adaptive mechanisms to entrepreneurial environment.

200-LEVEL COURSES

ENT 211 Business Communication (2 units)

Rudiments of Communication: Communication Defined, Elements of Communication, Theories and models; types and methods of communication, Principles of Communication; Functions and settings of Communication; Writing and Communication Methods: Writing Defined, stages of Writing, other Aspects of the Writing Process, Corporate and Public Communications, Commercial Communication Method and Letter Writing.

Process of Meetings, Conferences, Seminars, Symposium and Debates: Meeting Defined, Conduct, Procedures, Aims and Benefits/Disadvantages of Meetings. Written Rules Affecting Meetings, Conference, Seminar, Symposium and Debates. Uses of Words, Sentences and Figurative Expressions, Words and their Meanings, Synonyms and Antonym Dynamism in Words, and Predication, Suffixation, Sentences/Figurative Expression. Reports and Handover notes: Types of Reports, Components of Reports and Handover Notes. Organization communication: The concept of organizational communication, Factors Affecting Effectiveness of Organizational Communication. Types of organizational Communication. Public Relations and Marketing Communication.

ENT 212 Management Information System (2 Units)

Introduction to, and Fundamentals of Data Processing –brief history and conventional data processing methods; Manual methods and mechanized methods. Classification of systems and their relative merits. Closed loop and open loop systems: effect on time-lag; the total system approach and objectives; total systems and subsystems.

Data Processing and Management Information Systems (MIS). The organization of MIS including the use of mechanical and electronic accounting machines, flow charting and the principles of systems design and documentation. Managerial uses of the information output as a basis for developing criteria and systems. Information needs of management and design of MIS. Computer and Data processing – evolution of the Computer

and the Computer system input, output and central processing unit. Hardware and Software, Introduction to common Computer Programming languages uses in business (COBOL, FOTRAN, SPSS. Etc.) Electronic, Data Processing (EDP) methods; batch processing, rela-time processing and the management of EDP. Business systems hierarchical structure of Organizations; the sub-optimization issue.

ENT 213 Introduction to Entrepreneurial Financing (2 Units)

This topic examines the elements of entrepreneurial financing, focusing on technology-based start-up ventures and new ways of creating value; addresses key questions which challenge all entrepreneurs: how much money can and should be raised, when should it be raised and from whom, what is a reasonable valuation of the company, and how funding, employment contracts and exit decisions should be structures. It also aims at preparing students for these decisions, both as entrepreneurs and venture capitalists

ENT 214 Entrepreneurial Marketing (2 Units)

Teaches students to do rigorous, explicit, customer-based marketing analysis, which is most appropriate for new ventures. The topic also discusses ways to implement marketing strategies when resources are very limited. The practical aspect would relate to how to develop and market various forms of business and social organizations.

ENT 217 The Practise of Management (2 Units)

Basic concepts in Management: Management Principles, Functions of the Manager, Planning: Nature and Purpose of organizing function, Department, Line and Staff Authority, Staffing and Directing: Selection of Employees and Managers, Appraisal of Managers, Management Development, Nature of Directing, Motivation Leadership Controlling; the Control Process, Control technique, recent developments in the control function. The Nigerian environment: management problems in Nigeria, challenges of Indigenization, transferability and Management System.

ENT 215 Basic Financial Literacy (2 Units)

The nature and scope of basic personal cash build up (savings), understanding how to create cash flow, types and nature of investment – venture creation, portfolio, commodities, properties, intellectual property and royalties, how to invest intelligently in the stock market, basic difference between capital gains and continuous cash flow, understanding financial market instrument, commodity market instrument and their deliveries, insurance and risk hedging, using deb and other people’s money to create wealth, understanding tax issues.

ENT 216 Theories of Entrepreneurship (2 Units)

The study of entrepreneurship is based on different theories and the contributions made by different theorists to entrepreneurship development. This topic is aimed at exploring these theories from a multidisciplinary perspective and help students to have proper understanding of the different contributions made by these theorists to entrepreneurship development.

ENT 221 Introduction to Entrepreneurial Venture (2 Units)

The scope of business/social ventures; the Character of ventures from social, legal and economic perspectives. Forms of ownership, organization and Management. Marketing, Production, Finance and Accounting Functions, Government and Business. The Social responsibility of business. International business. Problems of Nigerian enterprises. The concept of Social Good, the creation of social networks, NGOs and practise in evolving non-profit organizations.

ENT 222 Start-Up Funding (2 Units)

Prepare students to optimize the use of outside advisors and to negotiate affective long-term relationships with sources of funding, including, but not limited to, venture capital. Students interact with founders, angels, venture capitalists and other professionals throughout the semester.

ENT 223 Entrepreneurship and Change Management (2 Units)

This course exposes students to the need for organizational transformation required for value creation and competitiveness in the changing world of business. Topics will cover new management challenges and poor corporate outlook in Nigeria; models of change; phases of change; resistance to change and overcoming or managing resistance to change.

ENT 224 Consumer Behaviour (2 Units)

This course is aimed at developing students' marketing talents through understanding consumer Behaviour. Topics will cover introduction, theory/concepts of consumer Behaviour, social and political influence (Cultural background, group membership etc.) and process of diffusion of innovations, buyer's psychology and decision making process.

ENT 225 Customers Relationship Management (2 Units)

Meaning of customer service and ways to create customers' loyalty; reasons of seeking customers' satisfaction and ways of ensuring customer's satisfaction are all areas of importance that would be considered in this course.

ENT 226 Industrial learning and Tours (2 Units)

This course unit is expected to expose students to the practical aspect of Entrepreneurship and management. The course involves two facets: Industry training and foreign study tours. Students are expected to participate in any of the two facets. In industry training, students will be grouped and assigned to a specific trade based on their preferences. The group spends at least two hours weekly in the workshop or business premises. The course facilitator provides general guidance while the industry practitioners render skills acquisition and mentoring. A group paper will be submitted at the end of the course. Students who attend a Foreign Business Study Tour will be required to present a detailed report of their experience

ENT 227 Biographical Studies of Entrepreneurial Giants and Thinkers

(2 Units)

Students will be made to study the lives and characters of different world class entrepreneurs. This will enable them to know the secret behind their success and why some of them failed. Special attention will be given to indigenous entrepreneurs.

300 LEVEL COURSES

ENT 311 Elements of Psychology (2 Units)

The objective of this course is to identify the inputs of the field of psychology to the emergence of academic discourse in entrepreneurship discipline. The course will expose students to trait theories, personality theories and other relevant theories that have served as explanatory tools in entrepreneurial behaviours

ENT 312 Elements of Human Resource Management (2 Units)

This course is designed to enable students appreciate the importance of human capital and how to develop people's capacity to achieve results. Topics will cover the structure and programme for managing human resources,

manpower and appraisal, wage and salary administration, Job evaluation, incentives and benefits.

ENT 313 Sociology of Entrepreneurship (2 Units)

This course will explore the dimensions of culture to the practise of entrepreneurship. Attention will be given to the works of theorists and sociologists who have made contributions in this field. A comparison of supply and demand perspectives will be undertaken to appraise how they contribute to the emergence of entrepreneurs in the society with particular reference to the Nigerian society.

ENT 314 Small Scale Business Management (2 Units)

The objective of this course is to give students an insight into the operations and management of small business. Topics will cover an overview of small business in the Nigerian economy; definition of small business; state and trend of small business; financial and administrative control; future of small business; and legal dimensions in the management of small business.

ENT 315 Business Opportunity Scouting and Evaluation (2 Units)

This course will consider sources of business opportunities and the difference between ideas and opportunities. It will also consider strategies for scanning and evaluating business opportunities. It challenged students to think beyond family, government, national borders in the search for social or economic opportunities.

ENT 316 Commercial Law (3 Units)

The Nigerian Legal System: Sources of Nigerian Law: Hierarchy of Nigerian Court, commercial Arbitration.

Law of Contracts; commercial contracts; commercial relations between persons; Unfair competition. Passing off and "Trade Libel".

Company Law: Introduction to Company Law. Powers and Functions Directors. Introduction to Taxation Laws. Company Registration.

ENT 317 Natural Resource Management (2 Units)

This course is designed to enable students to appreciate the resource endowments of Nigeria and how mineral resources could be better managed

to achieve growth and human and economic development. Topics shall cover an overview of Nigeria's resources, mining and oil gas exploration, socio-cultural issues in mineral exploration, resource allocation and misapplication of resources

ENT 318 Events Management (2 Units)

This course will undertake the understanding of event management using project management concept. Topics will cover an overview of what an event is, the need for the event, and parties involved. Also to be discussed are the roles of stakeholders such as the sponsor, the team leader, team members and the client/market.

ENT 321 Measuring Organizational Success (2 Units)

This course is designed to enable students appreciate first hand basic organizational success factors through attachment and placement under industry and school supervision. The student or team of students is expected to focus on problem areas and design/proffer solutions which are sent back to the industry for implementation. The result of this case study is discussed at school/departmental seminars for peer review.

ENT 322 Leadership and Corporate Governance (2 Units)

This course exposes students to the leadership question. It also covers issues related to good governance. Topics will include an overview of leadership, theories of leadership, the concept of the servant leader, leaders as change agents and problems of leadership in Nigeria. The course will also cover issues on transparency, accountability die process and global perspectives of good governance.

ENT 323 Feasibilities and Business Planning (2 Units)

This topic deals with business plan within task groups from the concept to all elements of a professionally written business plan. This topic affords students high interaction with businesses and entrepreneurs to further refine and improve their plans and/or prepare for national business plan competitions. This component also consists in practical evaluation of students dream businesses and career life, exposition on how best to prepare feasibility report and appraisal of projects before investment; and project evaluation techniques: traditional methods such as Accounting Rate of Return (ARR),

Pay Back Period (PBP), Net Present Value (NPV) Internal Rate of Return (IRR) and Profitability Index (PI).

ENT 324 Cultural Change and Entrepreneurship (2 Units)

This course will identify and discuss how changes in the experience of people, entity or society impact on their entrepreneurial orientation. The core is designed to enable students appreciate their culture and learn from other cultures. Reference will be made to particular experiences that have affected entrepreneurial practises of groups in the Nigerian society.

ENT 325 Family Business and Succession Planning (2 Units)

Family-controlled businesses are characterized by challenges that threaten their continuity and distinct core competencies that can result in unique competitive advantages. The course will examine family business continuity challenges and best management and governance practises of leading family-owned businesses.

ENT 326 Research Methods (3 Units)

Skills of Scientific Investigation, Information Gathering, Analysis and interpretation in dealing with business and organizational behaviour problems in Nigeria; the art of problem identification and analysis, data gathering, analysis and report writing; the problems and prospects of business research in a seller's market like Nigeria.

400 – LEVEL COURSES

.ENT 411 Project Management (2 Units)

Project concept, planning (usage of various charts), team, cost and procurement. Project implementation strategy, reporting, monitoring and evaluation, developing and usage of project management template.

ENT 412 Rethinking Traditional Occupation (2 Units)

The aim of this course is examine the various occupations engaged by ordinary people within a specified locality. This will entail identifying local talents, skills and competencies required for the production of good and

services. The aim is to explore ways of developing such competencies into formal ventures capable of achieving sustainable growth and competitiveness. It is expected that students would use insight from this course to convert local knowledge and expertise into a prosperous business ventures. Equally, they would be equipped with various tolls of promoting local businesses required for policy measures aimed at economic transformation.

ENT 413 Human and Organizational Behaviour (2 Units)

This course seeks to examine organizations as well as describe ways that human factors can be managed to increase organizational effectiveness. Topics will include an overview of organisational behaviour, a consideration of contributions of behavioural sciences to the field of organizational behaviour, personality theories, communication, power and control.

ENT 414 E-Business 2 Units

This course is intended to equip students with the broad knowledge of electronic commerce. Topics will cover concept definitions, an overview of internet and mobile telecommunication, importance of E-Business, website design, internet advertisements, achieving competitive advantages using E-adverts, online sales, E-payments, ATM, debit and credit cards. Students are expected to be exposed to practical applications.

ENT 415 Strategic Thinking, Problem Solving and Negotiation Skills 2 Units

This course is designed to develop the right mindset in students to challenge the status quo and develop the right attitude to build innovative organizations. Topics will cover an overview of the traditional thinking process (horizontal), its strengths and weaknesses; lateral thinking perspective; analysis of the different views about thinking; the interface among thinking, problem solving and negotiation skills.

ENT 416 Social Entrepreneurship and Community Development (2 Units)

This course explores the innovative concepts, practises and strategies related to Social Entrepreneurship. It attempts to instill social entrepreneurial attitude by challenging students' current thinking and assumptions about what works and why and how to fix identified needs in the community.

ENT 417 Technological Entrepreneurship and Intellectual Property Rights (2 Units)

This course seeks to demystify technological entrepreneurship by dwelling on the creative process essential for developing high-tech ventures. An overview of the field of entrepreneurial theory and practise for development and growth of technology-based new enterprises will be undertaken. Key strategic decisions investors and scientists take at each stage in the chain will be discussed. It will also define what an intellectual property is and how it is protected; discusses the Nigerian copyrights laws; and explore how to protect original ideas, concepts and products.

.ENT 421 Research for Enterprise (6 Units)

This is a practical project that involves sending students to the field to search for a business idea, new product, or a new market. Students should present a research-based report of not less than 2000words at the end of the session

ENT 422 Corporate Development: Mergers and Acquisition (2 Units)

This Course address the need for cooperation and understanding growth and expansion strategy, consolidation of core corporate activities, streamlining of input and output sources through merger acquisition, exploring competitive advantage in process and products development.

ENT 423 Management of Creativity and Innovation (2 Units)

This course will define innovation, nature and types of innovation and strategies for financing innovation.

ENT 424 Venture Creation Growth (2 Units)

This course introduces students to the basics ideas of starting a business and how to use value chain analysis to discover a profitable venture. It also introduces students to the need to become self-employed, how to generate business ideas, how to overcome environmental challenges and how to source funds. Topic will cover business location, marketing, record keeping and financial discipline, business registration, and how to grow modern businesses. At the end of the course, students will be able to conceptualize a business idea and prepare a good feasibility study.

ENT 425 Entrepreneurship and Gender Issues (2 Units)

This course is aimed at helping students to understand gender as a factor in entrepreneurship discourse. Gender theories will be considered and the place of women in entrepreneurship will be discussed. The course will focus on women empowerment using tested tools.

ENT 426 Globalization and National Policies

(2 Units)

This topic will consider opportunities and risks firms face in today's global world. Also to be considered are conceptual tools for analysing how governments and social institutions influence economic competition among firms in different national settings; and public policies and institutions in developed and emerging markets. This will challenge students to conceptualize how to change public policies in line with global trend.

Appendix I

RULES AND REGULATIONS GUIDING STUDENT CONDUCT DURING EXAMINATIONS

1. The following qualifies students to enter the examination hall;
 - a. Student name is on the list provided by the course lecturer
 - b. The student is properly and neatly dressed using the school dress code for the day of the week.
 - c. The student is wearing his/her HUNI identity card with the picture part prominently displayed in front.
 - d. The men are clean-shaven with low cut hair
 - e. The women's hair is neatly done
 - i. No extensions longer than the shoulder-length
 - ii. No odd-coloured extensions (only dark brown and black are acceptable)
2. Students must enter the examination hall with only pens, pencils, a mathematical set, and a calculator.
3. No student will be allowed into the hall with extraneous materials
 - i. Paper strips with written information regardless of whether the information is related to the course or not.
 - ii. Telephones
 - iii. Earpieces
 - iv. Writings on any part of their bodies
4. Examination starts and ends at the exact time listed on the timetable.
 - a. Tardiness is not allowed: Students must be at the examination hall 30 minutes before the start time listed on the timetable.
 - b. Any student who comes late, up to 30 minutes after the examination starts, **may** be allowed into the hall but will **not** be given extra time.
5. During the examination;
 - a. No communication between the students is allowed.
 - b. Students should ensure that they sign the attendance register. That is proof that you were indeed in the examination hall. Students should ensure that they fill in all information required in the attendance sheet (Matric number, course code, course name, script number, date, signature, etc).
 - c. No student shall be given an extra sheet unless the invigilator examines the answer booklet and confirms that it has been completely used.
 - d. All rough work must be done on the answer booklet! The student should just draw a single straight line across to cancel. Tipex or 'white out' fluid is **NOT** allowed.

- e. Students are not allowed to talk to or request 'help' with the questions or answers from the invigilators or supervisors during the examination.
 - f. Students are not allowed to leave the examination hall unless it's an emergency
 - i. If a student must leave the examination hall, he/she shall be accompanied by an invigilator or someone assigned by the examination supervisors.
 - g. Students should be aware that the Chief Examiner and/or the Supervisors shall come into the hall unannounced at any time during the examination.
6. At the end of the examination, the student should ensure that his/her script is collected by the invigilator.
 7. The student is prohibited from carrying out, aiding, and abetting direct or indirect leakage of examination questions.
 8. It is illegal for a student to ask a course lecturer to change marks to improve his/her course grades or for someone else.
 9. No student should allow or aid another student to substitute freshly prepared answer scripts for those used during an examination.
 10. No student should Initiate or request the correction of an approved result/grade based on false claims.

Appendix II

THE EXAMINATION BOARD

1. Chief Examiner is the Vice-Chancellor
2. Examination Supervisors:
 - a. Dr. Antor Odu Ndep
 - b. Dr. Helen Uzezi Wara
3. Examination Officers:
 - a. Mr. Anthony Ibe (Computing & Sciences)
 - b. Mr. Amaechi Igharo (Management & Social Sciences)
4. Examination Secretariate is Dr. Ndep's office at the Academic Block (labeled HOD Public Health)

ORGANIZATION AND CONDUCT OF EXAMINATIONS

11. The following qualifies students to enter the examination hall
 - a. Student name is on the list provided by the course lecturer
 - b. The student is properly and neatly dressed using the school dress code for the day of the week.

- c. The student is wearing his/her HUNI identity card with the picture part prominently displayed in front.
 - d. The men are clean-shaven with low cut hair
 - e. The women's hair is neatly done
 - i. No extensions longer than the shoulder-length
 - ii. No odd-coloured extensions (only dark brown and black are acceptable)
12. Students must enter the examination hall with only pens, pencils, a mathematical set, and a calculator.
- a. No student will be allowed into the hall with extraneous materials
 - i. Paper strips with written information regardless of whether the information is related to the course or not.
 - ii. Telephones
 - iii. Earpieces
 - iv. Writings on any part of their bodies
13. Examination starts and ends at the exact time listed on the timetable.
- a. Tardiness is not allowed: Students must be at the examination hall 30 minutes before the start time listed on the timetable.
 - b. Any student who comes late, up to 30 minutes after the examination starts, may be allowed into the hall but will not be given extra time.
14. During the examination;
- a. No communication between the students is allowed.
 - b. Students should ensure that they sign the attendance register. That is proof that you were indeed in the examination hall. Students should ensure that they fill in all information required in the attendance sheet
 - c. No student shall be given an extra sheet unless the invigilator examines the answer booklet and confirms that it has been completely used.
 - d. Students are not allowed to talk to or request for 'help' by the invigilators or supervisors during the examination.
 - e. Invigilator is prohibited from allowing a student to substitute freshly prepared answer scripts with those he/she used in the examination hall.
 - f. Students are not allowed to leave the examination hall unless it's an emergency
 - i. If they must leave the examination hall, they shall be accompanied by an invigilator or someone assigned by the examination supervisors.
 - g. The Chief Examiner and/or the Supervisors shall come into the hall unannounced at any time during the examination.
15. At the end of the examination;

- a. The invigilators and examination officer must ensure that the number of scripts tallies with the number of students who wrote the examination.
 - b. The scripts, attendance register, and question paper must be neatly placed into an envelope.
 - c. The Examination officer takes the envelope to the secretariat
 - d. The course lecturer is given the envelope in the presence of the examination supervisors.
16. The course lecturer is prohibited from;
- a. Carrying out, aiding, and abetting direct or indirect leakage of examination questions to students.
 - b. Helping students to answer questions during an examination.
 - c. Changing marks to pass or victimize a student.
 - d. Allowing or aiding a student to substitute freshly prepared answer scripts for those used during an examination.
 - e. Initiating or requesting correction of an approved result/grade based on false claims.
 - f. Withholding or destroying a script or grade to enable a student to qualify for a (special) supplementary examination.